



Policy Title:	FEPAC Fees and Dues Policy
Approved By:	FEPAC Commission
Document History:	Policy Implementation Date: August 9, 2003 Last Updated: July 1, 2026
Related Commission Document:	
References:	FEPAC Commission Actions Policy FEPAC Accreditation Process Policy FEPAC Accreditation Standards FEPAC Annual Reporting & Performance Disclosure Policy
Responsible Official:	Operations, Policy and Procedure Committee

ACCREDITATION FEES & DUES BASIS

FEPAC determines fees and dues based on the type of accreditation sought or granted (including degree and/or concentration and the number of concentrations), the length of the accreditation term, and the costs incurred during the accreditation or reaccreditation process. Late and document fees are assessed separately and are not based on accreditation type or term.

Refer to FEPAC *Accreditation Standard* 3.1 for eligibility requirements and accepted degrees/concentrations.

NOTE: Except as expressly set forth herein, all fees and dues paid are non-refundable.

ACCREDITATION FEES

APPLICATION FEE - \$1,860.00 Application Fee for initial accreditation or reaccreditation.

Application requirements are outlined below (see FEPAC *Accreditation Process Policy*):

1. A separate application is required for undergraduate and graduate degree programs.
2. A single application is acceptable for applicants applying to accredit a program with more than one concentration within a single department with the same program director (e.g., Undergraduate Degree in Forensic Science – concentrations in Biology, Digital Evidence, Criminalistics or Graduate Degree in Forensic Science – concentrations in Chemistry and Digital Evidence).

- a. Programs with more than one concentration where the concentrations are in **different departments** with **different program directors** – each program director will be required to submit a separate application.
- b. Programs with more than one concentration where the concentrations are of the **same level** (either BS or MS) in the **same department** but with **different program directors** – the program may submit a single application co-signed by both Program Directors. All general (3.0 – 3.10) and program specific standards (undergraduate 4.0-4.4 / graduate 5.0-5.2) **must be identical** for both concentrations.

APPLICATION/SELF-STUDY FEE FOR ADDITIONAL CONCENTRATION - \$500.00 Application fee for the initial accreditation of a new concentration added to an existing accredited degree program between regular accreditation cycles.

Application requirements are set forth in the *FEPAC Accreditation Process Policy*. Once the existing (parent) accredited degree program applies to reaccredit, the new concentration will be incorporated into the regular renewal application and accreditation cycle.

SELF-STUDY FEE - \$2,500.00 Self-Study Fee for initial accreditation or reaccreditation.

SITE VISIT FEE - \$2,950.00 On-Site Evaluation Fee for a team of two (2) on-site evaluators within the contiguous United States. For each additional on-site evaluator, the fee is \$1,475.00. Fees for on-site visits outside the contiguous United States are equal to actual expenses incurred by FEPAC.

ACCREDITATION MAINTENANCE DUES

Accreditation maintenance dues are **due annually, each year of the 5-YR accreditation term**.

\$2,225.00 Programmatic Maintenance Dues - annual dues for each program degree (e.g., BS or MS degree).

\$500.00 Concentration Maintenance Dues - annual dues for each additional concentration (as outlined in *FEPAC Accreditation Standard 3.1*), beyond the first, within a degree program.

Illustrations:

a. STATE UNIVERSITY

Bachelor of Science in Forensic Science Program with three (3) Concentrations: Chemistry, Biology, and Digital Evidence

\$2,225.00 (Maintenance Dues and 1st concentration)

\$1,000.00 (Maintenance Dues for 2nd and 3rd concentrations at \$500 each)¹

b. COLLEGE ABC

Bachelor of Science in Forensic Science

Master of Science in Forensic Science

\$4,450.00 (Maintenance Dues for two (2) programs at \$2,225.00 each)

¹ Assuming both concentrations are within the same department

c. UNIVERSITY of XYZ

Master of Science in Forensic Science: Biology

Master of Science in Forensic Science: Digital Evidence

\$2,725.00 (Maintenance Dues for one (1) program with two (2) concentrations = \$2,225.00 (includes 1st concentration and \$500 for the second concentration)²

POST-COMMISSION ACTIONS - RELATED FEES

MONITORING REPORT FEE - \$100.00 to assess each and any Commission required monitoring reports (e.g., *Interim Reports, Probation Reports, Supplemental Information Reports, Progress Reports*).

COMMISSION DECISION APPEAL FEE - \$5,000 deposit to cover expenses such as hearing costs, legal fees, administrative costs, etc. Any unused funds will be returned to the appellant. Costs above \$5,000 incurred will be billed to the appellant. (See *FEPAC Commission Actions Policy*)

OVERDUE MATERIALS & PAYMENTS

LATE FEE - \$100.00

Any required fees and/or documentation that are received after the due date will be subject to a \$100 late fee per occurrence. A Late Fee will be applied on the 6th day after the original due date.

UNPAID UNCONTESTED FEES AND DUES: If a Program fails to timely pay required and uncontested fees and dues within 90 days following formal notification of non-payment, the Commission can exercise its right to terminate or revoke a Program's accreditation. (See *FEPAC Commission Actions Policy*)

INVOICING

Accreditation Maintenance Dues are invoiced annually in **November**. This invoice is for maintenance dues and not a fee for submission of the annual report.

Example of Annual Accreditation Maintenance Dues Schedule

- Application for initial accreditation is submitted 03/01/2025
- Programmatic Accreditation is awarded for a term of five (5) years beginning in 2026
- Maintenance Dues apply: DEC 2026, DEC 2027, DEC 2028, DEC 2029, and DEC 2030.

NOTE: The Annual Report is required as part of continued FEPAC accreditation and is expected to be submitted in November each year, including the year initial accreditation is awarded. Programs not seeking to renew accreditation (and whose accreditation will expire) must still submit a “final” Annual Report and pay the associated Annual Accreditation Maintenance Dues.

² Assuming both concentrations are within the same department

Example of the Annual Report Submission Schedule

- Application submitted 03/01/2025
- Programmatic Accreditation is awarded for a term of five (5) years beginning in 2026
- Annual Report submissions are due: NOV 2026, NOV 2027, NOV 2028, and NOV 2029.³

NOTE: While an Annual Report is not required during the year in which a program applies for renewal of accreditation, FEPAC requires that student and program performance information be made publicly available and reported to the Commission on an annual basis (see FEPAC *Annual Reporting & Performance Disclosure Policy*).

FEPAC DUES AND FEES INCREASES

FEPAC will routinely evaluate and modify dues and fees as needed to fulfill FEPAC's accreditation responsibilities. Fees associated with site visits in the contiguous United States are reviewed annually for necessary adjustments.

NOTE: Except as expressly set forth herein, all fees paid are non-refundable.

Revision History

Date Revised	Summary of Revisions	Approved By
4/8/2026	Addition of section titled: <i>Unpaid Uncontested Fees and Dues</i> page 3. Included for consistency with <i>Commission Actions Policy</i> .	Executive Committee
4/23/2026	Updated references in header.	Executive Committee
7/1/26	Included fee for applying to add an additional concentration mid-cycle. Clarified maintenance fee schedule.	Commission

³ This example presumes the Accredited program applies for continuing accreditation in 2030 and will be submitting a comprehensive *Self-Study* that substitutes for its NOV 2030 annual report.